

**GOLF VILLAS LANDSCAPE ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, JANUARY 24, 2019
TARA PRESERVE COMMUNITY CENTER**

CALL TO ORDER/CERTIFYING A QUORUM – The meeting was called to order at 6:30 PM by President, Dan Powers. Other Board members attending were Bill Beall, Mary Buckley, Mary Courneya, Donna McGregor, Gene Rado, and Debbie Tyo. A quorum was established. Judie Littell, LCAM, represented Progressive Community Management, Inc. (PCM). Members present were Geof Boole, Barbara and Rocky Maturo, Paul McGregor, and Andrea Russell.

PROOF OF NOTICE – The meeting date, time and location was posted on the GVLA website, as well as the TV Community Channel, and on the Tara Preserve Community Center bulletin board, in accordance with the Bylaws of the Association and requirements of the Florida Statute.

APPROVAL OF AGENDA – Dan Powers **motioned**, seconded by Gene Rado, to approve the agenda as written. **The motion passed unanimously.**

APPROVAL OF MINUTES FROM LAST BOARD MEETING – Gene Rado **motioned**, seconded by Mary Buckley, to approve the Board of Directors Minutes of the January 24, 2019 board meeting. **The motion passed unanimously.**

AUDIENCE COMMENTS – Debbie Tyo and Melyssa Mitcham both thanked the board for all the work they did in 2018.

APPROVAL OF THE TREASURER'S REPORT – Bill Beall presented the Treasurer's report for November 2018:

Assets for the month of October \$ 53,421

Assets		Liabilities		Equity	
Checking – Sable Palm Bank	\$ 46,887	Accounts Payable	\$ -	Previous Year	\$ 50,919
Assessments Due	7,699	Prepaid Assessments	10,460	Current Year	(7,417)
Bad Debt Allowance	(4,144)				
Prepaid Insurance	1,396				
Prepaid Expenses	2,125				
	\$ 53,963		\$ 10,460		\$ 43,502

Total Expenses for Month of November 2018 \$ 24,975

Bill Beall presented the Treasurer's report for December 2018:

Assets for the month of November \$ 53,963

Assets		Liabilities		Equity	
Checking – Sable Palm Bank	\$ 62,600	Accounts Payable	\$ -	Previous Year	\$ 48,794
Assessments Due	7,668	Prepaid Assessments	17,277	Current Year	923
Bad Debt Allowance	(4,515)				
Prepaid Insurance	1,241				
Prepaid Expenses	-				
	\$ 66,995		\$ 17,277		\$ 49,717

Total Expenses for Month of December 2018 \$ 19,120

Gene Rado **motioned**, seconded by Mary Courneya, to approve the November 2018 and December 2018 treasurer's reports as presented. **The motion passed unanimously.**

PRESIDENT'S REPORT – Dan Powers wanted to remind PCM about the impending election and wanted to know when the first notice would be sent out.

OFFICER'S REPORTS

- a) Treasurer – Bill Beall – see below
- b) Vice President – Vacant seat
- c) Secretary – Donna McGregor mentioned the TMA meeting on the corner and that we are up to date on any service request issues and nothing else is outstanding.

DIRECTOR'S COMMENTS

- a) Mary Courneya – The owner of 7606 Birds Eye Terrace had a complaint with Florida Lawn Pros when mowing the lawn. The blowers blow the leaves, debris and wood chips through the Podocarpus hedge on the edge of her property and do not clean it up.
- b) Mary Buckley – See irrigation below
- c) Gene Rado – No report at this time

COMMITTEE REPORTS

- a) Web Site – Paul McGregor sent an email to Kristen Raniere with requests to have her make some revisions on the web site and to put the October and November 2018 minutes on it.

OLD BUSINESS

- a) Update on Payment Plan – Bill Beall reported there are nine accounts still pending resolution and they are still being pursued. Four will be sent to Sandy Levitt for collections.
- b) Sellers and Welcome Letters Update – Bill Beall reported that twelve are currently on the market, one under contract, and two sold.
- c) Irrigation Report –
 - a. 6627 Tailfeather Way – Mary Buckley **motioned**, seconded by Dan Powers, to re-sod the lawn for \$1200 or less on the condition that if the tenant did not water and the sod died, she would be responsible. She confirmed this by signing a letter sent to her prior to this meeting. **The motion passed unanimously.**
 - b. 6440 Wingspan Way – Mary Buckley **motioned**, seconded by Gene Rado, to spend \$250 to install another sprinkler head and sod the area. **The motion passed unanimously.**
 - c. 6623 Tailfeather Way – This is tabled to the February Board Meeting.
- d) 6015/6019 Wingspan Way – After discussion about the oak tree and the holly tree, this topic was abandoned by the Board since the owners at both homes did not attend the meeting.
- e) 6110 Wingspan Way – Discussion – There were 12 bushes that were dying and needed to be replaced. Bill Beall approved the \$350 and the work was done.

NEW BUSINESS

- a) Appointment for Vacant Board Position – There were two candidates for this position. Melyssa Mitcham and Debbie Tyo. There was a blind vote by the Board which ended as a tie vote. Each candidate was gracious about having the other one take the position. To be fair, a flip of the coin settled the matter. Dan Powers **motioned**, seconded by Gene Rado, to appoint Debbie Tyo as a director on the board until the annual meeting. **The motion passed unanimously**.
- b) Future GVLA Meeting Dates – Bill Beall arranged the calendar with the Tara Preserve Community Center and GVLA is now grandfathered in for 2020 and 2021. The board meetings will be held on the fourth Thursday in each month.

BOARD MEMBER COMMENTS – There were no further comments by the board members.

SCHEDULE NEXT MEETING / ADJOURNMENT – The next Board meeting will be on Tuesday, February 26, 2019 at 6:30 pm. There being no further business to discuss, Dan Powers **motioned**, seconded by Mary Buckley, to adjourn the meeting. **The motion passed unanimously** and was closed at 7:50 PM by President Dan Powers.

Respectfully submitted,

Judie Littell, LCAM
Progressive Community Management, Inc.
Managing Agent for the GVLA Association