

The Golf Villas Landscape Association I, Inc.
Annual Meeting Minutes
May 14, 2020 – 6:30 PM
3701 South Osprey Avenue, Sarasota, FL 34239
Zoom (Meeting I.D.: 831 3558 3294)
Free Conference Call Number 1-515-603-4904 and Access Code: 275554#

Member Meeting

Call to Order. - The meeting was called to order by Bill Sutton, CEO of PCM at 6:30 PM. Judie Littell, LCAM, and Laurie Seesholtz, Administrative Assistant, represented Progressive Community Management, Inc. (PCM)

Determining a Quorum – 66 is the required number for a quorum. There were 67 members counted (in person and by proxy) and a quorum was established.

Proof of Mailing Notice of Annual Meeting - Judie Littell, LCAM, of PCM generated a USPS Proof of mailing regarding the Annual Meeting Package.

Approve Minutes of Last Annual Meeting – Gene Rado **motioned**, seconded by Mary Buckley, to accept the minutes from the March 21, 2019 Annual Meeting as written. **The motion passed unanimously.**

President's Report – Gene Rado thanked the Board for their diligence and work they did all year. He especially thanked Bill Beall, Mary Buckley and Dan Powers for their service on the Board.

Treasurer's Report – Bill Beall presented the financials for the months of February, March and April. The April report is below:

Assets for the month of March \$ 99,215

Assets		Liabilities		Equity	
Checking – Sable Palm Bank	\$100,058	Accounts Payable	\$ -	Previous Year	\$ 59,446
Assessments Due	6,290	Prepaid Assessments	26,208	Current Year	14,824
Bad Debt Allowance	(6,515)				
Prepaid Insurance	643				
Prepaid Expenses	-				
	\$100,477		\$ 26,208		\$ 74,270

Total Expenses for Month of April 2020 \$ 31,842

Gene Rado **motioned**, seconded by Andie Russell, to approve the April 2020 treasurer's report as presented. **The motion passed unanimously.**

Payment Plan Update – Bill Beall reported in March there were 26 homeowners on the arrears list. They received past due and friendly reminder notices. In April there were 53 names on the list of the arrears, 20 of whom owed \$140. In May, we were back to 29 and of those, 20 did not pay for April. Once we get back to normal, we can do what is necessary to get back on track.

Update on For Sale Letters, etc. – There were six welcome letters sent out; three homes for sale; and probably four more homes for sale. No one is due a welcome letter at the present time. Gene Rado thanked Bill Beall for a great job in the past few years. Andie Russell also thanked Bill Beall, Mary Buckley and Dan Powers for a great job.

Election of Directors – Due to the COVID-19 virus, the meeting was held by Zoom at PCM so that the ballots could be opened and counted in front of a computer screen so that anyone on Zoom could see this. Bill Sutton showed the process on one ballot in which he took a ballot envelope from a bucket (no names were on it). He opened the envelope, gave it to Laurie Seesholtz who recorded the names on the tally sheet. Bill said we can always send the tally sheet to the Board tomorrow. They are good for one year and anyone can see them. Bill Sutton explained that Andie Russell, Debbie Tyo and Donna McGregor have one more year remaining to serve. This is a five-person board and three candidate intent forms were received so there will be an election. Once the tally was done, Bill announced the 2020 Board members. They are Andie Russell, Debbie Tyo, Donna McGregor, Paula Melo, and Gene Rado.

Unfinished Business – none

New Business – none

Adjournment – Gene Rado **motioned**, seconded by Donna McGregor, to adjourn the meeting. **The motion passed unanimously** and was adjourned at 7:00 PM and a Board of Directors organizational meeting followed.

Respectfully submitted,

Judie Littell, LCAM,
Progressive Community Management, Inc.
Managing Agent for The Golf Villas Landscape Association I, Inc.