

**The Golf Villas Landscape Association I, Inc.**  
**Annual Meeting Minutes**  
**March 25, 2021 – 6:30 PM**  
**Via Zoom Conference Platform**  
**Hosted at Progressive Community Management**

**Member Meeting**

**Call to Order.** - The meeting was called to order by William Sutton of PCM at 6:30 PM. William Sutton, CEO, and Christine Gillett, LCAM, and Rosanne and Elise, Administrative Assistants, represented Progressive Community Management, Inc. (PCM)

**Determining a Quorum** – 43 is the required number for a quorum. There were 52 members counted (by proxy) and a quorum was established—T

**Proof of Mailing Notice of Annual Meeting** – Christine Gillett, LCAM, of PCM generated a USPS Proof of mailing regarding the Annual Meeting Package.

**Approve Minutes of Last Annual Meeting** – A **motioned** was made and seconded to accept the minutes from the May 14, 2020 Annual Meeting as written. **The motion passed unanimously.**

**President's Report** – Gene Rado reviewed the accomplishments by this Board for 2020.

**Treasurer's Report** – Tom Baker presented the financials for the month of February 2021.

**Election of Directors** – Bill Sutton and Christine Gillett supervised the nomination process for electing three (3) directors who would be added to the two (2) serving a second term. Bill announced the new 2021 Board of Directors. They are: Tom Baker, Mary Buckley, Steve Matzke, Gene Rado, and Debbie Tyo.

**Unfinished Business** – none

**New Business** – none

**Adjournment** – Gene Rado **motioned**, seconded by Debbie Tyo to adjourn the meeting. **The motion passed unanimously** and was adjourned at 6:52 PM and a Board of Directors organizational meeting followed.

Respectfully submitted,

Christine Gillett, LCAM,  
Progressive Community Management, Inc.  
Managing Agent for The Golf Villas Landscape Association I, Inc.